

## AUTHORIZATION LETTER FOR PARCEL/ITEM COLLECTION

Date:

**To:** SK Jewellery Sdn Bhd  
Suite 22-01, Menara Keck Seng,  
203, Jalan Bukit Bintang,  
55100 Kuala Lumpur  
Email: [ecommercemy@skjewellery.com](mailto:ecommercemy@skjewellery.com)  
Tel: 03 2143 2633

I, **[Buyer's Name]** \_\_\_\_\_, holder  
of **[Buyer's NRIC]** \_\_\_\_\_, hereby authorize  
**[Authorized Person's Full Name]** \_\_\_\_\_, holder  
of **[Authorized Person's NRIC]** \_\_\_\_\_, to collect  
my parcel/item on my behalf.

### Order Details:

- **Order ID:**
- **Buyer's Name:**
- **Buyer's Contact Number:**
- **Buyer's Email Address:**

I understand that by authorizing this person, I take full responsibility for the collection.  
I acknowledge that any **loss or damage** to the parcel after collection will be my sole  
liability and **SK Jewellery** will not be held responsible.

Enclosed with this letter are:

1. A copy of my **order confirmation email**
2. A copy of my **authorization letter**

Should you require any further verification, please contact me at **[Contact Number]**

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Thank you

**Sincerely,**

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[Full Name]: